

## Consent for Personal Data for young people Downton Baptist Church

<b>Personal Data</b>		
<b>Name of young person</b>		
<b>Address</b>		
<b>Telephone number (Home)</b>		
<b>Telephone number (Mobile)</b>		
<b>Date of birth</b>		
<b>Current School Year</b>		
<b>Name of anyone authorised to collect my child</b>		
<b>I allow my child to leave the church by themselves at the end</b>	Yes or No	
<b>Email address</b>		
<b>I give my consent for my name, address, phone numbers and email address to be HELD by DBC</b>	Yes or No <b>Signature:</b> <b>Date:</b>	
<b>Consent to email me</b>		
<b>I give consent for DBC to send me emails</b>	Yes or No <b>Signature:</b> <b>Date:</b>	
<b>Photo Consent</b>		
<b>I give my consent for photographs to be</b>	Taken and held by DBC	Yes or No
	Taken and used in displays in church.	Yes or No
	Taken and used on the church website and other media	Yes or No
	<b>Signature:</b>	<b>Date:</b>
<b>Medical Consent</b>		
<b>Doctors address and telephone number</b>		
<b>Special needs that would be helpful to know about your child</b>		
<b>Details of medical conditions or allergies (food and medicine).</b>		
<b>In the event of an accident, I give my permission for any necessary medical treatment to be given by the nominated first aider and consent for hospital treatment, including anaesthetic.</b>	<b>Signature:</b>	<b>Date:</b>

Downton Baptist Church, South Lane, Downton, SP5 3NA Registered Charity: 1131186

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# Downton Baptist Church: Keeping in touch

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## PRIVACY NOTICE

Under Data Protection legislation the church Charity Trustees of Downton Baptist Church are the Data Controller and can be contacted by ringing 01725 512971 or emailing [office@downtonbaptist.org](mailto:office@downtonbaptist.org)

We are collecting this information to enable the church to keep in touch with you and provide pastoral support as appropriate.

Data Protection legislation allows us to process this information as we regard it as being in the church's legitimate interest.

Your name and contact details may be entered into our church database which is held on the church office computer which is password protected and accessed only by the Ministers, the Trustees and Church Administrator. Your contact details will be removed from the database once you are no longer a member of the church – unless you ask to remain as one of our "church friends".

To enable us to provide adequate pastoral support to you and your family, one of the Ministers may record information which may be regarded as sensitive. This information will be stored (in password protected documents) on the church computer but the password will only be known by the Ministers. This information will NOT be disclosed to anyone else without your consent.

If you serve Downton Baptist Church as a member of staff or in a key role then we will pass on your name and contact details to the Baptist Union of Great Britain and/or the Southern Counties Baptist Association (of which we are members) to enable them to send you information relevant to your role. We will always ensure you are aware of what information is being shared with them and you will be able to decide which contact details are shared.

We work in partnership with the Bridge Project to lead groups in the church. Some information may be shared with them for the purpose of administering the groups we run safely. For more information please ask in the office.

You have the right to ask to see any information we hold about you (including the pastoral support information) by submitting a 'Subject Access Request' to the Church office. You also have the right to ask for information which you believe to be incorrect to be rectified.

If you are concerned about the way your information is being handled please speak to our Data Protection Trustee. If you are still unhappy you have the right to complain to the Information Commissioners Office